

Minutes for ACTS Core Team Meeting

November 17, 2011 at Mary Immaculate Rectory

Opening Prayer

Brief moment of silence followed by a prayer led by Sandy

Review of Last Month's Minutes

Andrew motioned to accept last month's minutes as is and Sandy seconded that motion.

Prayer Exercise

Deacon Ken read from Kings 3:9-12 and discussed the role of the Holy Spirit. He shared a few passages from the Gospel of Luke: the preparation of John the Baptist, angel speaking to Mary (Luke 1:35), Mary and Elizabeth (Luke 1:41), and the canticle of Zechariah. He explained that he believes that there has been some thought that the Holy Spirit might not have been involved with the selection of directors and Core members, but the Spirit is the driving force behind all that we do. He also stated that "we are not in charge" and that we are following the guidance of the Holy Spirit.

Selection of New Spiritual Coordinator

Ron introduced the nominees for the Spiritual Coordinator. Ron explained the duties of the Spiritual Coordinator as outlined in the Core manual. Deacon Ken then read ACTS 1:21-26. He also added that the pastors of the tri-parish community all decided that they did not want to pursue small faith communities and for that reason we haven't taken any steps in that direction thus far. Carmen mentioned that there are small faith communities at Santa Rosa already in effect, but that we won't be starting any new ones. Susan Castillo was selected as the new Spiritual Coordinator.

Selection of New Retreat Support Coordinator

Sylvia has stepped down from the Core leaving her position as Social Coordinator vacant. Rosie felt called to fill that position and explained that she believes that fundraising needs to be planned in a systematic fashion and she feels confident that she can organize fundraising events. She believes she has the skills necessary to put together these events. The Core agreed that Rosie should fill the position as Social Coordinator and step down as Retreat Support Coordinator. Ron explained the duties of the Retreat Support Coordinator. The nominees introduced themselves and a decision was made. Laurie Serrano was chosen as the new Retreat Support Coordinator.

Open Floor to Non-Core

The following issues were brought to the attention of the Core:

- ✦ **Complaints:** Ricky mentioned that he had received two complaints. The first complaint was from a woman on the team from the last retreat who was asked not to attend the retreat a few weeks prior to the retreat after attending the preparation meetings. He asked if the directors have the authority to do this. The second complaint was from another woman who said that some of the team members have told her that participation in ACTS events is more important than spending time with her children. This is not the way we should be inviting people to participate in our events. Ron asked Ricky to get ahold of the complainants and ask them to speak with one of the women on Core to see if anything can be done to resolve the issue.

Status Reports

Each member of the Core gave an update:

- ✦ **Finances:** Sal explained that he has figured out the Quickbooks program and that he is making progress with it. He is concerned that Santa Rosa is not providing statements for the ACTS account and we are falling behind. Ricky asked if it was possible to move the account to another parish. Ron said that Fr. Stan had mentioned that he didn't want it at Santa Rosa anymore. Sal also stated that we raised over \$1,300 at the Walk-a-Thon. Rosie asked if since the decals weren't available at the Walk-a-thon if she should contact those who donated to make sure that they receive an ACTS decal.
- ✦ **Support:** Andrew mentioned that the inventory last weekend was successful and that he believes everything is in order.

- ✦ **Facilitators:** Carmen stated that there were some members of our community that supported some of the other ACTS communities for Candlelight services. There are two retreats coming up the 17th of November and Ricky will send out a request for support in the email newsletter.

New Retreat Center

Ron explained that he went out and toured a possible new retreat center in Rosemead named St. Joseph Salesian. We would be responsible for our own food and linens. There are many conference rooms and we could even set up Agape and Footwashing Thursday and still have enough room. There are also larger rooms with screens and storage rooms. There are two dormitories with seven showers each. There is also a grotto and lots of open area on the grounds. The chapel is beautiful, but is a bit smaller than our current chapel. More information is available at www.stjoescenter.org. They charge a flat rate of \$5,000 which comes out to \$62 per person for the facilities and \$45 per person for food. Deacon stated that we should charge \$150 to be safe, but that we would really only need about \$130 per person. He also suggested that we could charge the current rate to offset the loss of the \$2000 deposit at the DePaul Center. Susan explained that we could add a new ministry or service for the kitchen crew. These people would be part of the retreat and we wouldn't need to get additional people. Rosie suggested that we shouldn't make the new retreatants pay for the lost deposit, but rather explore other fundraising opportunities. It was unanimously decided that we will be moving to the new retreat center.

New Business

- ✦ **Website Proposal:** Ricky presented the Core with idea of putting together a website. He will be sending an detailed outline to the Core members to review and it will be discussed at the next meeting.

Meeting Evaluation

We skipped the meeting evaluation due to lack of time.

Next Meeting

The meeting will be held December 5th. Susan will do the opening prayer and Tom will do the closing prayer. Andrew will bring drinks and Laurie will be bringing the snacks.

Closing Prayer

Led by Ricky Jones.