



Santa Rosa, Saint Ferdinand, Mary Immaculate  
**Tri-Parish ACTS Core, October 3, 2017 – 7:00 PM**  
Father Simon Center

## October 2017 Meeting Minutes

Attendance: Father Jack, Lydia, Joe, Henry, Cece, Patrick, Noemi,

Not present: Alicia, Edgar, James, Rafa

Non-CORE present: Yolanda Garcia and Francisco Villalva

- 7:00 – 7:15 Opening prayer – Joe
- Approval of September meeting minutes – All Approve
- Open floor for Non-CORE Members
  - **Lydia** shared on behalf of Rosie Cardenas :
    - Father Juan Ayala asked all ministries to hold a fundraiser with the goal of raising funds to procure an air-conditioning unit and finance other building repairs needed at St. Ferdinand.
    - Rosie is leading the planning and preparation of a fall dance fundraiser scheduled for November 18 from 6:30 PM to 11:30 PM at St. Ferdinand's Hall.
    - Rosie and her planning committee are seeking support from CORE and the ACTS Community by encouraging all to attend this fundraising event. No seed money is being requested from CORE, only support and the sharing of information about the event.
    - 100% of the profits will go to the St. Ferdinand building fund.
  - CORE agreed to support this fundraising event and will, upon receiving flyer/announcement, posted it in the ACTS Website.
- **Francisco Villalva**, present at this meeting provided overall feedback on the logistics and use of the Poverello Retreat Center and gave it favorable reviews overall.
  - Patrick Hagan expressed challenges in the balancing of the spreadsheet since there were difficulties in determining who had paid in full and who had made partial payments.
  - Patrick also reported the Nuns at Poverello were issued a check in the amount of \$8,500 at the start of the retreat but they are still owed monies.
  - Father Jack will be leaving on vacation for two weeks and asked to be provided with checks for signing before his departure on Sunday.
  - The Men's Retreat reunion is scheduled for October 14 from 8:00 to 11:00 at Poverello.
- **Yolanda Garcia** reported all towels used on retreat were already washed.

- **Director's report:**
  - Per Lydia, José Cárdenas (not present) will be attending the November CORE meeting and providing a full report of the 2017 Men's ACTS Retreat held at the Poverello Retreat Center.
- **Meeting closes for Non-CORE members to address the following:**
  - CORE team member term review
  - Voting on new CORE members
  - Nominations for 2018 Women's Retreat
  - Retreat feedback – off-site & retreat
- **UPDATES:**
  - **Communications - Noemi**
    - Ricky Jones is almost done with the construction of the new website
    - He is currently fine-tuning and testing
    - Expects to complete website within a week
    - Everything will be simplified and easier to manage on the back end
    - Will be able to conduct website updates from cell phone.
    - Noemi had a phone meeting with Ricky and discussed some of the current challenges with the updates made on the website and asked if he can make additional modifications.
    - Ricky advised that in the past all requests for postings on the website were submitted upfront, and were inputted along with minutes. There were few to none spare of the moment requests.
    - We discussed a possible format for disseminating information about upcoming events in the form of a monthly newsletter to avoid multiple emails from our site to the community.
    - Ricky agreed to incorporate suggestions to the website design and also to provide training to a selected CORE members and provide a cost estimate for the additional requests.
    - Noemi to create a request form that Ricky will include in the website when community requests announcement in the Website.
- Lydia
  - Reported the 2018 Woman's retreat will be held at Poverello from April 26-29.
- **Financial – Patrick**
  - Reports he is still in the process of collecting moneys from team and retreatants
  - We may need to revisit the amount allocated for scholarships – for the men's 2017 retreat is was \$800.00
  - Expressed challenges with the collection of retreat fees at Send-off.
- **Music/ Social – Henry**

- Suggested we purchase a projector exclusively for ACTS retreat since we usually have to borrow from team members and or other ministries.
- Asked to be of support to the team planning the Fall Dance Fundraiser at St. Ferdinand's.
- Retreat Supply – Joe/Cece
  - Will conduct inventory of supplies available after this last retreat.
  
- Lydia shared information about the upcoming ministry fair at St. Ferdinand's on October 8 from 8 to 4 PM and share responsibilities of ACTS at this event. All encouraged to attend and support.
- Discussion of CORE Christmas get together to take place on December 6, on the feast of St. Nicholas.
- We will wait for new Director to be selected before offering the next CORE Training.
  
- Closing Prayer - Joe