

Minutes for ACTS Core Team Meeting

May 7, 2012 at Mary Immaculate Rectory

Opening Prayer

Brief moment of silence followed by a prayer led by Ron Mouzis. Rosemary played a song called "Breathe."

Review of Last Month's Minutes

Andrew motioned that we accept last month's minutes as-is and Carmen seconded that motion.

Prayer Exercise

Deacon Ken read Psalm 23 the "Good Shepherd." He asked us how the Lord is most our Good Shepherd. Discussion ensued.

Open Floor to Non-Core

The following issues were brought to the attention of the Core:

- ✦ **Lydia Carrizosa:** She acknowledged there were some problems, but stated how great her team was. She explained that there are a few expenses that we don't have to take on because team members willingly donate them (ie. Printing of song books). She thanked Carmen for taking care of so much of the off-site work. Carmen thanked Andrew and Tom for their role as support coordinators. Lydia added that Fr. Steve did a great job as spiritual companion. She also mentioned that she will get all the women to gather the inventory to make sure everything ends up in the trailer.
- ✦ **Bea Rulli:** She explained that she is unaware of what her role entails as the leader of the women's music ministry. Carmen explained that the music ministry can make suggestions to the director, but that the director has the final choice as far as what music they want to use. Bea also added that a women's choir is seeming to come together with some musicians from these past retreats.
- ✦ **Ron Mouzis:** He decided it would be a good point to bring up the fact that no permits will be required for the food preparation since we are not selling food directly.

Coordinator Reports

Each member of the Core gave an update:

- ✦ **Spiritual:** Susan stated that the women collected ministry checklists on Sunday of the retreat. She will be contacting each woman individually. The Family Rosary Night will be tomorrow at Santa Rosa. She also added that the night in June will be held on a Friday instead of a Saturday and that it will be hosted in a home since the hall will be under construction.
- ✦ **Support:** Tom explained that he had plenty of assistance loading and unloading the trailer. Andrew stated that the food situation at the reception was unfortunate, but otherwise everything went well. Laurie asked when it is best to visit the new retreat center (St. Joseph Salesian Youth Retreat Center). Ron explained that it must be during the week from Monday to Wednesday after 9am. He suggested that anyone interested in going out to the center contact Elizabeth at 626-280-8622. Laurie asked if she should print out maps to the retreat center to hand out at send-off. It was suggested that she make a copy.
- ✦ **Supplies:** Danny is going to do inventory on June 2nd. Ricky will send out an email request for volunteers and that all inventory be brought to the women's reunion next Saturday. Ron suggested that we limit the number of people who participate in taking inventory to get a better count of the items in the trailer. Susan added that many of the ministry and service leaders took their supplies from the trailer beforehand and that they should not be taking anything out before the retreat. Danny expressed a concern for the level of fuel available for the tiki torches.
- ✦ **Financial:** Sal distributed the financial report. This report does not reflect the payment of the women's retreat this past week. Ricky will keep a copy for records. Rosie asked if the money reported from the past two fundraisers was earmarked for scholarships. The answer was no. Unless it is explicitly stated at the fundraiser that the money will go to scholarships, then it goes into the main ACTS account.
- ✦ **Communications:** Ricky said that he has set up the bulk phone service and that the first call will be going out this week along with the regular monthly update email blast.
- ✦ **Music:** Rosemary stated that the return Mass at St. Ferdinand went well, because David Dogue and the

High Noon choir normally sing at that time and someone is already in place to run the projection.

- ⤴ **Social:** Rosie explained that she wants to do a dinner/dance fundraiser. Joey Vazquez is willing to donate his time as the DJ. The best option would be to hire a vendor to sell tacos. She also proposed the idea of making the dinner/dance an annual endeavor. She is going to speak with St. Ferdinand to reserve a night in July and we will discuss it at the next meeting. She added that the possibility of selling alcohol would allow us to bring in more money. Deacon Ken explained that selling alcohol goes against ACTS Missions policy and that it is also not proper for a church function. Tom added that many of the retreatants are dealing with alcohol and drug abuse and that for us to be offering these things is in contradiction with the help that we are trying to provide them.
- ⤴ **Facilitator:** Carmen stated that it would be a good idea to assign teams for the off-site events like send-off, candlelight, and the reception. The reason being that there is always a lack of help when it comes time for clean-up. She suggested that we have sign-up sheets for these events. It was explained that the music ministries do not require assistance in putting away and loading their equipment. Ron added that Saturday June 30th we will not have access to the chapel from 11:00am – 2:00pm. He also asked about the insurance information. Deacon explained that St. Ferdinand has the trailer policy and that the rest of the policies are probably with the Oblates of Mary Immaculate. December 13th we will have no kitchen access until 12 noon at the retreat center. Deacon added that he found rosary pamphlets \$4/100 that we should take advantage of.

New Business

- ⤴ **Song Books:** Susan asked that we add the cost of the printing of the song books and other things that have been donated up until now to the itemized costs of the retreat. We should also send thank you letters to Ida and Richard who have been donating the song books.
- ⤴ **Women's Retreat Director Nominations:** Ricky will send out an email requesting nominees for the upcoming women's retreat.
- ⤴ **Mini Retreat:** Carmen asked for dates for this year's Core mini-retreat. She will talk with Fr. Steve about facilitating the retreat for us.
- ⤴ **Team Scholarships:** Tom asked whether we had approved giving scholarships to team or not. He remembered discussing it in the past and that we had decided not to give scholarships to team. His opinion was that we need to have a process or procedure to decide who and how many scholarships are given. Ricky added that someone needs to oversee the approval of scholarships so that the directors do not have free reign to give as many scholarships as they want. Rosemary explained that some of the scholarships are confidentially paid by team members.

Meeting Evaluation

Rosemary explained that there were a few places we got sidetracked. New business should not be discussed, but rather put on the agenda for the next meeting.

Next Meeting

The meeting will be held June 4th. Tom will do the opening prayer and Ricky will do the closing prayer. Carmen will be bringing drinks.

Closing Prayer

Danny Lopez led the closing prayer.